



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

Tom Albro
Stephanie Bowman
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Chief Executive Officer

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Meeting and Agenda
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Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

Date: August 9, 2016

Location: Port of Seattle Headquarters – Pier 69
2711 Alaskan Way, Seattle, Washington

ORDER OF BUSINESS

12:00 noon

1. CALL TO ORDER

2. Recess to EXECUTIVE SESSION* – Pursuant to RCW 42.30.110, if necessary.

1:00 p.m.: Reconvene or Call to Order and Pledge of Allegiance

OPEN PUBLIC SESSION**

3. SPECIAL ORDERS OF BUSINESS

- 3a. CEO Report for August 9, 2016. (no enclosure)
- 3b. Terminal 91 Neighbors Advisory Committee 2015 Annual Report. ([memo](#) and [report](#) enclosed)

4. UNANIMOUS CONSENT CALENDAR***

- 4a. Approval of the minutes of the regular meeting of June 14, 2016. (no enclosure)
- 4b. Approval of the Claims and Obligations for the period June 1-June 30, 2016, in the amount of \$48,458,459.35 including accounts payable check nos. 911652-912317 in the amount of \$5,210,034.77; payroll check nos. P-183126-183301 in the amount of \$8,056,537.19; wire transfers nos. 014154-014203 in the amount of \$8,194,181.84; and EFTs nos. 042263-043274 in the amount of \$26,547,705.55 for a fund total of \$48,458,459.35. ([memo](#) enclosed)
- 4c. Authorization for the Chief Executive Officer to (1) proceed with the Port of Seattle Website Upgrade project; (2) procure required hardware, software, vendor services, and maintenance; and (3) use Port staff for implementation for a total project cost not to exceed \$800,000 (CIP #C800776). ([memo](#) enclosed)
- 4d. Authorization for the Chief Executive Officer to execute an indefinite delivery, indefinite quantity contract for web development services in the amount of \$1,000,000 with a contract duration of five years and an ordering period of five years in support of upcoming capital improvement and expense projects to improve Port web-based systems. There is no budget request associated with this authorization. ([memo](#) enclosed)
- 4e. Authorization for the Chief Executive Officer to execute the First Amendment to term lease agreement (#002165) with the Washington State Department of Transportation at Terminal 106 substantially as drafted and executed by WSDOT and attached to this memorandum to add two additional options at higher rent rates. If both options are executed, the new lease expiration would become February 18, 2019. ([memo](#) and [amendment](#) enclosed)
- 4f. Authorization for the Chief Executive Officer to execute an Operations and Maintenance Agreement with Sound Transit to establish responsibilities at the Airport Station at Seattle-Tacoma International Airport and extension to South 200th Street, Angle Lake Station for a period of 5 years. ([memo](#) and [agreement](#) enclosed)

* An Executive Session may be held at any time after the convening time, if necessary.

** Please silence all personal electronic devices during the Public Session.

*** Consent Calendar items are considered routine and are adopted by one motion without discussion.

If requested, items may be removed from Consent and considered individually following public testimony.

4. UNANIMOUS CONSENT CALENDAR, Continued

- 4g. Authorization for the Chief Executive Officer to (1) advertise and execute a major construction contract for the Central Terminal Expansion Heating Ventilating and Air-Conditioning Upgrade Project at Seattle-Tacoma International Airport and (2) use Port crews and small works contracts to perform construction work. This authorization is for \$5,498,000 for a total project authorization of \$6,612,000 (CIP #C800722). ([memo](#) and [presentation](#) enclosed)
- 4h. Authorization for the Chief Executive Officer to advertise and execute a major works construction contract for the Flight Corridor Safety Program Phase I at Seattle-Tacoma International Airport for an additional \$1,831,000 and for a total project cost of \$2,731,000. ([memo](#) and [attachment](#) enclosed)
- 4i. Authorization for the Chief Executive Officer to increase funding for the purchase of airfield snow equipment from an initial authorization of \$3,275,000 to an increased authorization of \$3,300,000. This will allow the Chief Executive to execute contracts for the purchase of all planned airfield snow removal equipment previously approved and included within CIP #C800775 at Seattle-Tacoma International Airport. ([memo](#) enclosed)
- 4j. Authorization for the Chief Executive Officer to accept a settlement offer from insolvent London Market insurers whose bankruptcy proceeding is closing in September 2016. Net proceeds to the Port after costs associated with the settlement will be approximately \$1,230,000 in 2016 and \$2,620,000 in 2017, plus any additional amounts that may be available after a final reckoning of the bankruptcy. ([memo](#) and [settlement agreement](#) enclosed)
- 4k. Approval of the Claims and Obligations for the period July 1-July 31, 2016, in the amount of \$50,075,145.44 including accounts payable check nos. 912318-912771 in the amount of \$3,557,424.03; payroll check nos. P-183302-183650 in the amount of \$12,833,990.35; wire transfers nos. 014204-014248 in the amount of \$10,726,875.25; and EFTs nos. 043275-043841 in the amount of \$22,956,855.81 for a fund total of \$50,075,145.44. ([memo](#) enclosed)

5. **PUBLIC TESTIMONY** – Public testimony procedures may be found online at www.portseattle.org/About/Commission/Procedures.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- 6a. Authorization for the Chief Executive Officer to execute a Memorandum of Agreement, substantially as drafted, with the City of Seattle, obligating the Port to contribute \$5 million to the City for the Lander Street Grade Separation Project. ([memo](#), [presentation](#), [MOA](#), and [agreement attachments](#) enclosed)
- 6b. Authorization for the Chief Executive Officer to implement the 2017 – 2021 Long Range Plan. ([memo](#), [presentation](#), and [attachment](#) enclosed)
- 6c. Authorization for the Chief Executive Officer to execute up to 4 indefinite delivery, indefinite quantity contracts for Airport Planning Services totaling no more than \$10,000,000 with a 5-year ordering period. No funding is associated with this authorization. ([memo](#) enclosed)
- 6d. Authorization for the Chief Executive Officer to (1) proceed with the Airport Subway System Information Displays Improvement project; (2) procure required hardware, software, vendor services, and maintenance; and (3) use Port staff for implementation, for a total project cost not to exceed \$2,570,000 (CIP #C800782). ([memo](#) and [presentation](#) enclosed)
- 6e. Authorization for the Chief Executive Officer to advertise and execute a long-term contract for up to 10 years for airport seating. ([memo](#) and [presentation](#) enclosed)

7. STAFF BRIEFINGS

- 7a. 2016 Q2 NorthSTAR Program and North Satellite Project Briefing. ([memo](#) and [presentation](#) enclosed)

8. ADDITIONAL NEW BUSINESS**9. ADJOURNMENT**